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FREQUENTLY ASKED QUESTIONS CALL FOR GRANTS TO ENCOURAGE THE INCORPORATION OF CONSOLIDATED TALENT "ATRAE 2026 Programme"

(V1 April 2026)

Automatic translation

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GENERAL INFORMATION ON THE "ATRAE PROGRAMME" 2026 CALL

1. Where can I make inquiries and resolve doubts about the call for grants to encourage the incorporation of consolidated talent "ATRAE Programme" 2026?

Specific information regarding this call can be consulted on the website of the Research State Agency of Spain, at the link corresponding to the call for Grants to encourage the incorporation of consolidated talent "ATRAE Programme" 2026 | State Research Agency (aei.gob.es):

You will be able to access the following information and documents:

- Order of regulatory bases and call.
- Excerpt from the call.
- Document models and instructions for their completion.
- FAQ FAQ manual about the call.
- Application Assistance Manual.
- Other information of interest related to the submission of applications to the call.

Access to applications and logs:

- Link to the Electronic Office of the Ministry of Science, Innovation and Universities.
- Link to Application Application.
- Link to the Unified Registry of RUS Applicants.
- Link to Registration and Administration of SISEN Entities.

Contacts for queries and incidents:

- The Research State Agency of Spain has created **a single point of access** to attend to queries, incidents and suggestions from citizens.

  From now on, to resolve your query / request, you must access the following contact form: Contact Form | State Research Agency

All information, notices, publications, etc. will be included on the website of the call throughout the processing of the entire procedure.

CHARACTERISTICS OF THE "ATRAE PROGRAMME" 2026 CALL

2. In which Program/Subprogram of the State Plan for Scientific, Technical and Innovation Research 2024-2027 (PEICTI) is this call for grants framed?

The "ATRAE Programme" 2026 is part of the *State Human Resources Programme* and, within this, the *State Subprogramme for Training, Attraction and Retention of Research and Innovative Talent* , which responds to the objectives of enhancing the SECTI's capacities to train, attract and retain talent, prioritising stable employment and adequate working conditions (Specific Objective 1). and to encourage and recognize the development of scientific, technical and technological careers (Specific Objective 2).

3. What order of bases does this call regulate?

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This 2026 call for grants to encourage research consolidation is approved under Order CIN/1025/2022, of 27 October, amended by Order CNU/1459/2023, of 26 December and Order CNU/307/2024, of 4 April, published in the **"**Official State Gazette**"** of 12 January and 9 April 2024, respectively.

4. What are the objectives of the 2026 "ATRAE Programme" call for grants?

The new call for grants to encourage the incorporation of consolidated talent **"ATRAE Programme" 2026**, has as its main objective to **facilitate the incorporation of consolidated research talent, of recognised international prestige**, and who have recently developed a relevant period of their professional activity abroad, so as to promote progress towards a Spanish Science System. Technology and Innovation (SECTI) more competitive nationally and internationally. It is, therefore, a matter of promoting the circulation of knowledge and excellent research staff, incorporating them in a stable way in the SECTI, supporting their careers and stimulating the generation and consolidation of top-level research teams.

In order to encourage the participation of scientific staff from research entities located in the territory of the United States of America, one of the main powers in the field of research worldwide, the maximum amount of aid for which they can opt is increased for this group.

On the other hand, this call for grants aims **to facilitate the start or consolidation of a line of research** by financing an R+D+i project led by the PI of the action, as well as **to facilitate the adaptation of spaces, renovation of laboratories and improvement of facilities,** necessary for the start or consolidation of said line of research.

5. For the purposes of this call, what is meant by a consolidated researcher of recognised international prestige?

To people who meet criteria such as being among the top 10% of researchers in their area of specialisation globally, being a researcher in charge of an active European Research Council (ERC) project, having the highest level of the academic/research career in the country of origin, or having directed a significant number of research projects in competitive calls as PIs, whether they are nationals of any country or international, having made throughout their career contributions of great relevance and impact in their area of expertise.

6. Which activities eligible for funding are mandatory in the actions?

The eligible activities included in the actions, to be carried out on **a mandatory basis**, are:

a) The execution of an own R+D+i project led by the PI of the action.

b) The hiring, as a Distinguished Researcher, of the PI of the action.

Likewise, the adaptation of spaces, renovation of the laboratory and similar, necessary for the start or consolidation of the line of research of the PI of the action, will be financed, this activity not being mandatory in the execution of the actions.

7. What is the budget and funding of the ATRAE2026 call?

The financing of the aid provided for in this call will take the form of a **subsidy** charged to the **General State Budget**.

The maximum total amount of the grants amounts to **€40,000,000.00**, charged to the expenditure budget of the Research State Agency of Spain in the years 2027 and 2028 in accordance with budgetary availability.

8. What is the amount of aid that each action will be able to receive?

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The grants may fully or partially finance the budget requested in the proposals submitted. The amount of the aid will be up to **1,000,000.00 euros per action, which includes both direct and indirect costs, as long as the real eligible cost of the action allows it.**

This amount may be increased to 1,200,000.00 euros in the event that the principal investigators proposed by the beneficiary entities have been linked to research organisations located in the territory of the United States of America for at least 5 years, in the period between 1 January 2020 and the start date of the application submission period.

APPLICANT/BENEFICIARY ENTITIES

9. What must applicant and beneficiary entities comply with?

The applicant and beneficiary entities must comply with the definition and conditions to be **research and knowledge dissemination organisations**, in accordance with the provisions of points 1 and 2 of Annex I of the regulatory bases (*Order CIN/1025/2022, of 27 October, approving the regulatory bases for the granting of public aid corresponding to various programmes and sub-programmes of the State Plan for Scientific Research, Technical and Innovation 2021-2023, whose management corresponds to the Research State Agency of Spain,* in the BOE of 29/10/2022).

10. Which entities can apply for aid from the ATRAE2026 call?

The following legal entities that are validly constituted and have tax residence or permanent establishment in Spain may be beneficiaries of the aid subject to this call, in accordance with article 3 of the regulatory bases:

a) **Public research organisations** as defined in Article 47 of Law 14/2011, of 1 June, on Science, Technology and Innovation.

b) **Public universities, their university institutes, and private universities with demonstrated capacity and activity in R+D+i**, in accordance with the provisions of Organic Law 2/2023, of 22 March, on the University System, which are registered in the Register of Universities, Centres and Degrees, created by Royal Decree 1509/2008, of 12 September, which regulates the Register of Universities, Centres and Degrees.

c) **Public health entities and institutions, linked or agreed with the National Health System**, which carry out R+D+i activities.

d) **Accredited health research institutes, of a public nature,** in accordance with the provisions of Royal Decree 279/2016, of 24 June, on the accreditation of biomedical or health research institutes and complementary regulations.

e) **Other public R+D+i centres,** with their own legal personality, which in their statutes or in their corporate purpose or in the regulations that regulate them, have R+D+i as their main activity.

In accordance with article 3.2 of the order of bases, the **R+D centres** referred to in the fourteenth additional provision of Law 14/2011, of 1 June, on Science, Technology and Innovation, and the **public R+D+i centres of agricultural or food research dependent on the Autonomous Communities** may also be beneficiary entities, integrated into the INIA (CSIC)-CCAA system and other similar bodies that carry out R+D+I activities. If any of them does not have its own legal personality, the public administration to which it belongs will be listed as the beneficiary.

11. Can a company, whatever its size, be a beneficiary entity?

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No, in art.5 of the call companies are not included as a type of entity that can acquire the status of beneficiary.

12. Which entities may not be applicants or obtain the status of beneficiary entity?

The following may not be **applicants or** obtain the status of beneficiary entity:

- Entities in which any of the circumstances established in Article 13 of Law 38/2003, of 17 November, General Subsidies, occur. The beneficiary entities must comply with the obligations set out in Article 14 of Law 38/2003, of 17 November, and the concordant obligations of its implementing regulations.
- Entities that are involved in an aid recovery procedure because they have been declared illegal and incompatible with the internal market by the European Commission.

13. What does the applicant entity commit to once it has been a beneficiary of the action, and before the end of the execution period of the same?

It will be mandatory that, before the end of the period of execution of the action, the beneficiary entities make the call for a selection process, competition or procedure for the coverage of a permanent position in the field of knowledge of the PI. The announcement of the selection process, competition or procedure for the filling of the permanent position may be made by an entity other than the beneficiary provided that it meets the requirements set out in article 5.1 or 5.2 and that there is a general agreement, framework collaboration agreement or equivalent document, between the beneficiary entity and said entity, which includes the obligation of the exclusive assignment of the person who is awarded the place to the entity beneficiary.

14. Does the beneficiary entity receive aid for the creation of permanent jobs?

No, it is not contemplated in the call. In fact, according to art.8.3.a), the costs arising from the incorporation of the PI into a permanent job will not be considered eligible expenses.

15. How many applications/candidacies can each entity/institution submit?

Each applicant entity can submit as many applications for aid as proposed IPs want to submit. Each individual request incorporates a single proposed PI.

In addition, each PI can only be proposed in a single application of the ATRAE2026 call, i.e. the same PI cannot be proposed by different entities.

CHARACTERISTICS OF THE PROCEEDINGS

16. What modality of execution will the action have?

The actions to encourage the incorporation of consolidated talent will be carried out **individually** by a single beneficiary entity, with a single PI who will lead it and will be responsible for its objectives and tasks.

17. What is the duration of the performances?

The duration of the actions may be **3 or 4 years**, as indicated in the application for aid.

18. What is the start date of the execution period of the action?

The start date of the execution period will be specified in the concession resolution, which, in any case, will not be earlier than 1 April 2027.

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19. What main content should be included in the proposals of the "ATRAE Programme" 2026?

A detailed description of the content of the scientific and technical report of the proposal can be found **in** Annex IV of the call.

20. In which thematic area(s) can the action be framed?

Applications may be submitted to **any** of the thematic areas and sub-areas of the AEI (**Annex II** of the call).

THEMATIC AREAS

21. Where can I find the list of thematic areas?

The list of thematic areas and sub-areas is set out in Annex II of the call. In the application application you can find the list of these in the "Projects-Project Data" tab.

A description of the thematic areas can be accessed on the page at the following link.

22. How important are the thematic areas?

They are very important for evaluation, since the technical commissions of experts are established according to the areas and/or thematic areas, so that the projects will be evaluated by a technical commission made up of experts specialized in that selected area or thematic subarea.

The investigating body, at the reasoned proposal of the Evaluation Sub-Directorate, may ex officio change the action to another thematic area that better suits the objectives of the proposal (article 13.1.a) of the call.

23. What is the FORD code?

The FORD code refers to the area of science in which a project is framed.

In addition to the thematic areas, the application form must include the field of science in which the action is included. The FORD codes can be consulted at the following link: https://web-archive.oecd.org/2012-06-15/138575-38235147.pdf

THE PROPOSED PRINCIPAL INVESTIGATORS

24. What requirements must the proposed principal investigator meet?

The requirements that must be met by the proposed PI, who will lead the action, are defined in Article 6 of the call:

a) To be in possession of the degree of **doctor**. The date of obtaining the doctorate degree must be **before January 1, 2019**. The date of obtaining the doctorate degree will be understood as the date of the act of defense and approval of the doctoral thesis. For those who hold more than one doctorate, this requirement will refer to the first of the doctorates obtained.

b) Have been **professionally linked to foreign research organisations for at least 5 years**, in the period between **1 January 2020 and the start date of the application submission period.**

c) **Not belong** to any of the bodies of university teaching staff of public universities, nor be career civil servant research staff in the service of the Public Research Bodies of the

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General State Administration, nor be hired in a Spanish public university as a contracted professor with a doctorate or permanent lecturer (or under equivalent figures of regional agencies). This requirement must be met throughout the processing, from the time the application is submitted until its resolution.

d) **Not having passed a selection process or having been proposed in a competition** for entry or access to any of the corps, scales or posts listed in section c). This requirement must be met throughout the processing, from the time the application is submitted until its resolution.

e) In the case of applications submitted by private universities, not to be hired under the category of full professor or professor (or under a figure equivalent to any of these categories) at the same university that submits the application. This requirement must be met throughout the processing of the concession procedure, from the time of submission of the application until its resolution.

25. Can I be listed as a proposed PI in more than one application submitted to this call?

The same PI may not appear in more than one application submitted to this call.

26. Are there any limitations regarding the date of obtaining the doctorate degree of the PI?

Yes, the date of obtaining the doctorate degree must be **before January 1, 2019**. The date of obtaining the doctorate degree will be understood as the date of the act of defense and approval of the doctoral thesis. For those who hold more than one doctorate, this requirement will refer to the first of the doctorates obtained.

27. Is there an age limit to be PI of an action funded within the framework of this call?

No, the call does not establish a limitation in this regard.

28. What consequences will not comply with the requirements of the proposed PI have?

Failure to comply with the requirements of the PI that is detected during the procedure for the investigation of the call will determine the **exclusion of the application**. If the non-compliance occurs once the aid has been granted, it may lead to the interruption of the action and the initiation of the procedure for **total or partial reimbursement** of the subsidy granted.

29. Where should the information related to the proposed PI's link with foreign research organizations be completed?

The RL must fill in the "Principal investigator / Linkage in foreign centres" section of the application form, the information relating to the body (or bodies) to which the proposed PI has been linked, as well as the periods of linkage.

30. Must the PI have any kind of relationship with the applicant entity during the granting procedure, i.e. from the application phase to the concession decision?

In relation to the link of the PI with the applicant entity, it **will NOT be necessary** during the procedure for granting the aid.

31. And during the period of execution of the project, is it necessary for the PI to have some kind of link with the applicant entity?

It will be necessary to link the PI with the applicant entity, through an employment relationship, from the start date of the period of execution of the action until its end or until

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the date prior to the coverage of the permanent job, if the coverage occurs before the date of the end of the period of execution of the action, In accordance with the provisions of section 8.3. The electronic signature of the application submitted by the person who holds the legal representation of the applicant entity will imply the commitment of the entity to establish and/or maintain the relationship during said period.

Part-time dedication will be allowed for a maximum of the first year of the grant, with full-time dedication being mandatory for the rest of its validity.

32. Is the application for a PI compatible in this call if it has appeared as a PI in an application funded in a previous call for this programme or for grants to encourage the research consolidation of the AEI?

No, it will be incompatible to appear as PI in an application funded in a previous call for this programme or for the grants to encourage the research consolidation of the AEI.

33. Will a PI who has applied for the ATRAE 2025 call not funded be able to participate as an PI in this action?

You will not be able to apply for this action, if you did not reach a total score of 80 points in the ATRAE 2025 call.

34. What is considered, for the purposes of this call, a permanent position?

Those that respond to a civil servant or employment relationship, of an indefinite or permanent nature, and with a full-time working day.

For public sector entities, included in the scope of application of the revised text of the Law on the Basic Statute of Public Employees (TREBEP), approved by Royal Legislative Decree 5/2015, of 30 October, only jobs occupied by career civil servants and contract staff, created by virtue of the respective annual public employment offers, will be considered valid. regulated in the TREBEP.

For the rest of the entities, not included in the scope of application of the TREBEP, only positions covered through contracts entered into for an indefinite period, regulated in Royal Legislative Decree 2/2015, of 23 October, approving the revised text of the Workers' Statute Law, will be considered valid. amended by Royal Decree-Law 32/2021, of 28 December, on urgent measures for labour reform, the guarantee of stability in employment and the transformation of the labour market.

Positions that, although indefinite, are linked to external funding or from calls for public aid, or those corresponding to permanent-discontinuous contracts, are not considered to be of a permanent nature.

35. Must the permanent position created in the institution necessarily be occupied by the PI candidate who occupies the position?

According to the call for proposals, it will be mandatory that, before the end of the period of execution of the action, the beneficiary entities create a permanent job in the field of knowledge of the PI. The announcement of the selection process, competition or procedure for the filling of the permanent position may be made by an entity other than the beneficiary provided that it meets the requirements set out in article 5.1 or 5.2 and that there is a general agreement, framework collaboration agreement or equivalent document, between the beneficiary entity and said entity, which includes the obligation of the exclusive assignment of the person who is awarded the place to the entity beneficiary.

Therefore, as it is a selection process, the successful bidder will be determined in this process from among the candidates who apply for it.

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36. What type of contract will the applicant entity formalise with the proposed PI?

The employment relationship must be carried out through the modality of **distinguished researcher** contract, provided for in Article 23 of Law 14/2011, of 1 June, on Science, Technology and Innovation, which extends from the start date of the period of execution of the action until its end or until the date prior to the coverage of the permanent job if the coverage of the permanent job occurs before the end date of the period of execution of the action.

During the first year of the contract, part-time dedication will be admissible, and full-time dedication must be the rest of its validity.

37. What is considered a professional relationship with foreign research organizations? Do stays in foreign centres or institutions count for the purposes of professional linkage?

The professional relationship is limited to the existence of a contractual or equivalent relationship. In this sense, they do not count as links with foreign institutions, for example, research stays, in which the contractual or professional link is maintained with a Spanish entity, or such as scientific collaborations, etc.

SPECIFICATIONS

38. What is the funding limit for these grants?

The actions that are financed may receive up to **1,000,000.00 euros**, which includes both direct and indirect costs, as long as the real eligible cost of the action allows it.

This amount may be increased to 1,200,000.00 euros in the event that the principal investigators proposed by the beneficiary entities have been linked to research organisations located in the territory of the United States of America for at least 5 years, in the period between 1 January 2020 and the start date of the application submission period.

39. What expenditure items are contemplated in the action?

In accordance with the provisions of Article 8 of the Regulatory Bases, and Article 8 of the call resolution, the funding will be applied to the items of direct **and** indirect **cost** expenditure (although only the direct costs of each item must be included in the application application).

40. What expenses are eligible and which are not eligible in the performance?

The eligible (or eligible) and non-attributable (ineligible) items are described in Article 8 of the call.

Within the **eligible costs**, to be eligible they must respond directly and unquestionably to the nature of the subsidized activity, be strictly necessary, and be carried out within the period of execution of the activity.

You must include the costs you wish to request in the sections available for this purpose in the application application, and indicate in it only the **amount requested in direct costs** for each case.

41. Within the direct costs of the action, what sub-concepts are contemplated in the call?

Article 8 of the call contemplates the following sub-items of expenses:

a) Costs of hiring the PI.
b) Costs of execution of the R+D+i project.

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c) Costs of establishing and/or improving facilities.

These sub-concepts are reflected in the application application, in the form corresponding to the "Budget" of the action.

Sub-concepts a) and b) **are** mandatory, and **sub-concept c)** is optional.

42. What is financed within the sub-concept of hiring costs of the PI?

The costs derived from the hiring of the PI of the action are financed, including salary and the employer's Social Security contribution. It is a compulsory fundable activity.

The costs derived from the hiring of the PI from the start date of the period of execution of the action until its end or until the date prior to the coverage of the permanent job will be financed, if the coverage occurs before the end date of the period of execution of the action. The date of coverage is considered to be the date of the effective incorporation into the post of the person who is awarded in the corresponding procedure. The costs arising from the incorporation of the PI into a permanent job will not be attributable.

Within this expense, the cost that may be incurred by compensation, at the end of the contract, and which corresponds to the cost imputed during the period of execution of the action, will also be financed.

43. Can a training contract be formalized for the personnel dedicated to the project?

We recommend that you consult the consolidated text of Law 14/2011, of 1 June, on Science, Technology and Innovation. Its art. 20 is dedicated to contractual modalities, including the predoctoral contract (art. 21).

Law 14/2011, of 1 June, on Science, Technology and Innovation. (boe.es)

44. What does the aid finance in the sub-concept of costs of execution of the R+D+i project?

Various types of costs are financed, detailed in art. 8.3.b). of the call, with the established limits and in accordance with the needs of the action, provided that the link with it is demonstrated.

It is a compulsory fundable activity.

45. What does the aid finance in the sub-concept of costs of establishment and/or improvement of facilities?

Expenses for the adaptation of spaces, renovation of laboratories and improvement of facilities, necessary for the start or consolidation of the line of research of the PI of the action. This cost may not exceed 30% of the amount justified as the cost of executing the R+D+i project.

It is an optional fundable activity.

46. Is it necessary to apply for aid for the three eligible activities included in the actions?

No. Only eligible activities related to the execution of an R+D+i project led by the PI of the action, and the contracting of the latter, are mandatory.

47. Does the call consider indirect costs as eligible?

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Yes, indirect costs that are considered as general expenses assigned to the action, but that by their nature cannot be directly allocated, are eligible for financing. However, in the application application, you must only enter the direct costs of each budget line.

48. What percentage of these indirect costs does the call consider eligible?

The indirect costs will be determined in the concession resolution and will be calculated, in accordance with good accounting practices, as a **fixed percentage of 25% of the direct costs** set out in Article 8, sections 3.b) and 3.c), relating to the execution of the project and the establishment and/or improvement of facilities, without the need to provide supporting documents. In other words, the amount of direct costs will be subtracted from the amount corresponding to the hiring of the PI.

49. What happens if, once the aid has been granted, any of the expenses foreseen in the application are of a higher amount than budgeted, or if the need arises to make an expense that could not be foreseen at the time?

No transfers may be made between the three categories of types of expenditure within the concept of direct costs set out in Article 8.3, with the exception set out in the following paragraph. However, the amount approved in the concession resolution under the concept of direct costs as costs of execution of the R+D+i project may be allocated to any of the eligible expenses established in article 8.3.b), with the established limits and in accordance with the needs of the action, provided that the link with it is demonstrated. Nor may transfers be made between the concepts of direct costs and indirect costs.

The approved amount that, within the sub-concept of hiring costs of the PI, is not executed as a result of the coverage of the permanent job before the end of the period of execution of the action, in accordance with the provisions of article 8.3.a), may be transferred to the sub-concept of costs of execution of the R+D+i project. However, the amount approved in the concession resolution for indirect costs and in the sub-concept of costs for the establishment and/or improvement of facilities, within the concept of direct costs, will not be modified by such transfer.

50. According to the legal nature of my institution, is it possible to present the project in the total cost modality?

No, the project budget will be presented only in the marginal cost modality, regardless of the legal nature of the applicant entity.

51. Of the costs requested, up to what percentage can be financed with this aid?

The aid may finance up to **100%** of the marginal costs requested.

52. What will be the minimum and maximum salary in the case of the PI?

The minimum salary **remuneration** , which must be indicated in each full-time contract, will be **80,000 euros gross per year or the equivalent in the case of part-time dedication**. The **maximum eligible recruitment cost** will be **150,000 euros** (including social contributions) for the number of annuities of the action, without prejudice to the fact that the salary remuneration that appears in the contract may result in a higher recruitment cost.

The cost that may be incurred by compensation at the end of the contract, and which corresponds to the cost charged during the period of execution of the action, will be eligible for financing.

53. Will the beneficiary entity be eligible for the cost of the incorporation of the PI to a permanent job?

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No, the costs arising from the incorporation of the PI to a permanent job, in accordance with the provisions of the notice, will not be attributable.

54. Are the costs of the entity applying for the aid eligible?

No. In the case of public sector bodies and entities whose budgets are consolidated with the General State Budgets or with those of the Autonomous Communities, the costs of own personnel financed by Chapter I "Personnel Costs" of the body or entity will not be eligible for aid, unless they are expenses derived from contracts formalised under Article 23.bis of Law 14/2011, of 1 June, on Science, Technology and Innovation. For the rest of the entities that do not fall within the aforementioned case, the costs of permanent staff contractually linked to the beneficiary entity prior to the publication in the BOE of the extract of the call will not be financed.

55. In the event that the proposed PI occupies a permanent position in the applicant entity at the time of the application, or is awaiting appointment of a permanent position, can an application be submitted?

No. The objective of this call is to facilitate the **incorporation** of consolidated research talent, of recognized international prestige. Staff already incorporated into SECTI with a permanent position, or awaiting appointment, are not eligible staff as PIs in this call.

Article 6.1 of the call establishes the requirements that the proposed PI must meet, among which are:

c) Not belong to any of the bodies of university teaching staff of public universities, nor be career civil servant research staff in the service of the Public Research Bodies of the General State Administration, nor be hired in a Spanish public university as a contracted professor with a doctorate or permanent work professor (or under equivalent figures of regional agencies). This requirement must be met throughout the processing, from the time the application is submitted until its resolution.

d) Not having passed a selection process or having been proposed in a competition for entry or access to any of the corps, scales or posts listed in section c). This requirement must be met throughout the processing, from the time the application is submitted until its resolution.

e) In the case of applications submitted by private universities, not to be hired under the category of full professor or professor (or under a figure equivalent to any of these categories) at the same university that submits the application. This requirement must be met throughout the processing of the concession procedure, from the time of submission of the application until its resolution.

56. Within the expense sub-item "Personnel cost", is the severance pay eligible?

Yes, the cost that may be incurred for compensation at the end of the contract, derived from the hiring of personnel dedicated to the project (not including those derived from the PI) and that corresponds to the cost of personnel imputed in the period of execution of the project, will be eligible for financing.

57. Will it be possible to charge congress attendance expenses to the project?

Yes, within the budget item of "costs of execution of the R+D+i project" the costs of registration in congresses, seminars, conferences, technical conferences and the like, of the PI and of the people who participate in the execution of the project are considered eligible, provided that they appear in the scientific-technical report or in the monitoring reports, and that they are linked to entities that meet the requirements of article 5 of the call.

58. Are travel and stay expenses for researchers from foreign or national entities relevant to the development of the R+D+i project eligible?

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The travel and accommodation expenses of the PI, and the rest of the staff participating in the execution of the project and appearing in the final scientific-technical justification report, as well as travel expenses of the person acting as PI for the face-to-face interview, when required by the scientific-technical monitoring committee required in article 23 of the call, will be eligible. as established in Article 8.3.b) 2º.

59. Do the mobility costs of the PI cover the costs of relocation/removal, etc.?

No, the costs derived from the transfer of the PI/of the beneficiary and their family/moving/change of residence, etc., are not considered as eligible expenses.

60. Are the health insurance and visa expenses of the people participating in the performance eligible?

Yes, the insurance and visa expenses of the PI, and of the rest of the people who participate in the execution of the project and appear in the final scientific-technical justification report, are eligible. The cost of medical assistance insurance will be eligible in those cases where the trip is to countries where the European Health Insurance Card or the Provisional Replacement Certificate for the European Health Insurance Card is not valid. The cost of insurance other than those indicated, or travel expenses to obtain the visa, will not be considered eligible expenses.

61. As for the inventoriable, can its amortization be financed?

Yes. The depreciation cost of the equipment and instruments acquired will be subject to the rules established in article 31.6 of Law 38/2003, of 17 November, General Subsidies.

62. Are rental expenses for inventoriable equipment eligible?

Yes, the rental or leasing of instruments and scientific-technical equipment is eligible. Expenses derived from the assembly, transport, installation, commissioning, maintenance, repair, improvement, and/or updating of scientific-technical equipment are also eligible.

63. Do technical software licenses have to go under the "Execution costs" section in the budget?

Whether, according to art. 8.3 b) the aid may be granted, under the concept of "direct costs of execution", computer programs of a technical nature, with a direct link to the financed project; indicating the project activity with which they are directly related.

64. Are office supplies and computer consumables eligible?

No. The costs of acquiring consumables, supplies and similar products are eligible as execution expenses, excluding in any case office supplies and computer consumables.

65. Are the costs derived from actions related to industrial and intellectual property eligible?

The costs of applying for industrial and intellectual property rights generated in the project and other costs derived from their maintenance are eligible. The expenses of extension or renewal of those patents not generated during the period of execution of the project will not be eligible.

66. Are the costs of publishing and disseminating the results of the funded project considered eligible expenses?

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The costs of publication and dissemination of the results of the funded project are eligible, including those that may arise from publication in open access journals that have internationally recognised peer review procedures. Manuscript review expenses and expenses derived from incorporation into open access repositories are included. Also included are the expenses derived from the publication of doctoral theses that have been generated in the project and the expenses of publications derived from scientific-technical conferences financed by the project.

67. What do the publications generated within the framework of the project have to comply with in terms of advertising in order for their costs to be considered eligible?

In publications that derive directly from the scientific activity carried out in the project, the provisions regarding communication and publicity in article 5 of the regulatory bases must be complied with, and the reference of the project and the funding by the Ministry of Science, Innovation and Universities and the agency must be stated (Project PROJECT REFERENCE financed by MICIU /AEI /10.13039/501100011033).

68. Regarding the use of services provided by other laboratories of our entity, is it correct to calculate the direct costs of execution using public rates and to pass on the personnel costs of these services?

The costs of using the body's central services for actions related to the project will be eligible, provided that they have public rates calculated in accordance with its cost accounting.

Only the amount that is not financed against another eligible expenditure item may be charged. Salary expenses of the company's own staff may not be passed on.

69. Are the costs of access and/or use of other scientific and technical facilities eligible?

Yes, the costs of using and accessing Unique Scientific and Technical Infrastructures (ICTS) and large national and international scientific facilities are eligible, provided that such access is not free.

70. What does the concept of "experimental subjects" in Article 8.3. b) 18 of the call?

Experimental subjects are those people who participate in an experiment, for example, in a topic such as the development of a vaccine. Another example could be the case of social behavior studies, for example, absenteeism studies, for which a number of people are selected to evaluate their behavior. These people are the experimental subjects of this study.

71. Will the auditor's report, when it needs to be carried out, be an eligible cost?

In those cases in which during the execution of the project there is a change of beneficiary entity and requires the presentation of an auditor's report, it will be eligible for subsidies with a **limit of €1,200.** In those cases in which the beneficiary entity is obliged to audit its annual accounts by an auditor subject to Law 22/2015, of 20 July, on Auditing of Accounts, the review of the supporting account will be carried out by the same auditor, or by another auditor, provided that it is registered in the Official Register of Auditors of Accounts (ROAC).

72. Where should indirect costs be included in the application application?

Indirect costs **are not included in the application application**.

In the financing of the aid, the system automatically calculates them as a fixed percentage of 25% of the direct expenses included in sections 8.3.b) and 8.3.c) of the call, related to the execution of the R+D+i project and the establishment and/or improvement of facilities, without the need to provide supporting documents.

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Once the aid has been granted, no transfers may be made between the concepts of direct costs and indirect costs.

73. How many annuities of payment does the call consider?

The amount of the aid will be released in annual instalments. In general, the payment of annuities will be made in advance without the need to provide guarantees, as established in Article 10 of the regulatory bases.

74. When will the first payment be made?

The first payment **will be processed on the occasion of the concession resolution**.

75. How long can I execute an expense for?

The investments and expenses of the actions may be made throughout their execution period.

76. What is the payment of the aid conditional on?

In any case, the payment, both of the first and successive annuities, will be conditional on the management body certifying that the beneficiary entity complies with the requirements set out in Article 34.5 of Law 38/2003, of 17 November.

In the event that the situation of the beneficiary entity with respect to such obligations is not recorded, it will be required to provide the appropriate certificates within a maximum period of fifteen working days from the day following the notification of the requirement. If, after one year from the aforementioned notification, compliance with the requirements referred to in this section is not demonstrated, the right to receive the aid will be lost.

77. What is meant by subcontracting?

A beneficiary is understood to be subcontracting when it agrees with third parties for the total or partial execution of the activity that constitutes the object of the subsidy. Excluded from this concept is the contracting of those expenses that the beneficiary has to incur to carry out the subsidized activity himself.

Therefore, those activities that are part of the subsidised action but that **cannot be carried out by the beneficiary entity itself may be subcontracted**, which must be accredited in the technical report or in the scientific-technical reports.

78. What is the maximum percentage of eligible subcontracting?

In general, the activities subject to aid may be subcontracted **for up to 25%** of the amount of the aid granted, corresponding to paragraphs 3b) and 3c) of art. 8, which may be increased up to the limit of **50%,** in duly justified cases and upon a reasoned request, accompanied by a report justifying its need for the achievement of the objectives of the action subject to the aid. In no case may the expenditure corresponding to the same object and the same supplier be split up.

The subcontracting of subsidised actions may not be carried out in any of the cases specified in article 29.7 of Law 38/2003, of 17 November. Notwithstanding the foregoing, the authorisation referred to in letter d) of the aforementioned article 29.7 of Law 38/2003, of 17 November, will be understood to have been granted with the granting of the aid, unless expressly excluded therein, when the application has identified the person or entity with which the subcontracting of activities of the subsidised action is planned and its status as linked to the beneficiary entity of help.

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THE EVALUATION

79. What documents are taken into account in the evaluation of applications?

For the purposes of the evaluation process, only the information contained in the **CVA** and in the **scientific-technical report** on the closing date of the application submission period will be taken into account. In the event that correction, rectification or clarification of such documents is requested, it will not be possible to subsequently update the information contained in said documents or to alter the content of the document originally submitted.

However, when the CVA of the proposed PI and/or the scientific-technical report is not submitted in English as described in article 13.2 of the call, the entity will be required to rectify the lack by providing a translation into English and a statement of responsibility signed by the person who holds the legal representation of the applicant entity. in which it declares that it is a faithful translation of the content of the corresponding document submitted in the application, in accordance with the provisions of the third paragraph of art. 14.1.

80. In how many phases is the evaluation carried out?

The evaluation of the applications will be carried out in **one phase**, in accordance with the provisions of article 21.3 of the regulatory bases and will be the responsibility of the *Sub-Directorate of Evaluation* and will comply with the internationally accepted good practices for evaluation.

81. Who performs the evaluation?

The evaluation will be carried out by **technical commissions** of experts and by a **selection committee**.

82. What is the evaluation procedure by the technical commissions?

The **technical committees of experts**, constituted according to the areas and/or thematic areas, must put the assessments that the experts have made for each application in the context of all the applications submitted, and adopt by consensus for each application a single assessment for each of the criteria and sub-criteria established in Annex I of the call. as well as a single overall assessment. In addition, these committees will draw up a scientific-technical report for each application in which the final result of the assessment will be collected. The reports of the experts are therefore considered working documents of the technical commissions of experts.

83. What is the evaluation procedure by the selection committee?

The **selection committee**, in view of the scientific-technical assessment reports issued by the technical committees of experts, in accordance with the criteria and thresholds established in Annex I, will prepare:

a) A prioritised list of the actions that are considered eligible, detailing the proposed funding for each application, in accordance with the budgetary availability.

b) A prioritised list of actions that have obtained a total score equal to or greater than 90 points and that, in view of their priority and budgetary availability, have not been proposed for funding.

c) A list of the actions that are considered ineligible.

84. Where can I find the evaluation criteria?

Annex I of the call establishes the evaluation criteria and sub-criteria, as well as the assessment and thresholds that will be applied for the evaluation of applications. A detailed

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description of each evaluation criterion/sub-criterion is given in the same annex, as well as the tie-breaking criteria where applicable.

85. What score does an application have to obtain in order to be eligible?

In accordance with the provisions of Annex I, the maximum total score for each application will be 100 points. In order for an application to be eligible for subsidies, it must achieve a total score **equal to or greater than 90 points**.

86. Is there information on how the gender dimension is assessed in the proposals submitted?

The "Science in Equality" section is available on the website of the Research State Agency of Spain, where the informative note on the evaluation of the integration of the gender dimension in the content of the research proposed in the agency's calls for proposals is accessible, among other documentation.

SUBMISSION OF APPLICATIONS: PRELIMINARY CONSIDERATIONS

Prior to the deadline for submitting applications, it will be published on the website of the call Grants to encourage the incorporation of consolidated talent "ATRAE Programme" 2026 | State Research Agency (aei.gob.es) the **Manual to help with the submission of applications** through the **Online Application for Applications.**

87. Previous recommendations for submitting an application for aid to this call.

Before starting to fill in the application form, it is advisable that you read the full text of the call carefully.

It is also advisable that you read the information published on the website of the call and its updates, where you can consult information about it, download the model documents that are published to submit your application, access the links of interest and consult the frequently asked questions manuals of the call and manual for the submission of applications that are published.

88. How do I submit an application for aid?

Applications will be submitted electronically through the application application, and the electronic signature and registration application, which **will be accessed by the person who holds the legal representation of the applicant entity** (hereinafter, RL). Both applications will be available on the Applications of interest page of the Research State Agency of Spain website.

The **RL of the applicant entity will access the application application**, where they must complete the electronic form and also provide the following documents required in the call:

a) Scientific-technical report of the action, and

b) Abbreviated curriculum vitae (CVA) of the proposed PI,

as well as the rest of the documents that the application requires as you complete the application.

Once the application has been completed, it will be validated and sent electronically. This submission does not imply the actual submission of the application.

Next, the RL of the applicant entity, prior to the **electronic signature and registration of the application**, must expressly declare his/her consent or opposition so that the

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investigating body can verify or obtain from other bodies, administrations or information providers, by electronic means, the information on compliance with tax and Social Security obligations. in accordance with the provisions of Article 22.4 of the Regulations implementing Law 38/2003, of 17 November. In the event of opposition, it will be required, at any time during the granting procedure, the certificates that prove compliance with such obligations.

The electronic signature and registration of the application by the RL of the applicant entity, through the Electronic Signature and Registration Application involves a series of **responsible declarations** that contain the express declaration that the entity it represents complies with the requirements established in the regulations in force to obtain the recognition of a right, They also reflect the entity's commitment to maintain compliance with them during the granting procedure and the period of implementation of the aid, and the commitment to communicate any possible alterations in the circumstances contained in such declarations at the time they occur, through Facilit@.

89. What are the prerequisites to be able to access the application and submit the application?

a)Both the proposed PI and the person who holds the legal representation of the applicant entity (hereinafter, RL) must be previously registered in the **RUS** (Unified Registry of Applicants), available on the agency's website, on the page Applications of Interest | State Investigation Agency, registering, respectively, with the role of "Investigator" and "Legal Representative". It is **very important** that the RUS data is kept up to date, because it is what will be used for communications related to the project application.

There is a help manual on this application that you can access from Unified Applicant Registry

The **RL** of the applicant entity must have a **valid digital certificate**.

b)It is mandatory that the applicant entities be registered in the SISEN **Registry and Administration of Entities**. If it is not, the RL of the same must make a request for "Registration of entity and legal representative" in this application. It is very important that the RL has the digital certificate, recognised by @firma (FNMT, DNI-e, etc.) in force, as its use is mandatory to access SISEN.

The request will be provisionally accepted so that the application can be generated without problems and the RL can sign and register it electronically. However, you must bear in mind that the request for "Entity and RL Registration" in SISEN will be studied later and its final acceptance will depend on the data of the entity and its RL being correct and the following documentation has been provided:

i. deed of incorporation of the entity,
ii. statutes of the entity,
iii. tax card and
iv. deed (or document made public) containing an appointment or power of attorney that certifies the capacity of representation of the person who is registered as the legal representative of the entity.

90. Does the proposed PI have to authorize the applicant entity to include his/her candidacy in the application?

Yes. Prior to the electronic signature and registration of the application, the applicant entity must have **express authorisation, duly signed, from the proposed PI** for the inclusion of its candidacy in the application. This authorisation will not be submitted with the application, and the applicant entity will be the depositary of the same, and it may be required to be presented at any time during the granting procedure.

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91. Who is responsible for the processing of personal data within the scope of this call and what implications does the submission of the application entail for the purposes of personal data protection?

The Research State Agency of Spain is responsible for the processing of personal data provided within the framework of this call.

The submission of the application for aid entails the authorisation of the applicant entity and the participants to process said data for the purposes of processing it; to receive communications and surveys from the State Research Agency, and to communicate to third parties the data collected in the request for the purpose of further processing the data for historical, statistical, scientific or communication purposes. The applicant entity will be responsible for obtaining the relevant authorisations from the people participating in the application.

92. What is the deadline for submitting applications?

The deadline for submitting applications will be that indicated on the website of the call.

In order for the application to be effectively submitted, the RL of the requesting entity must electronically sign and register the application and the attached documents with an advanced electronic signature system, within the indicated period.

When the actions to be carried out in Facilit@ have a specific period in accordance with the provisions of this call, this **period will be the only one** for the provision of the documentation and for the electronic signature and registration of the person who holds the legal representation of the applicant entity, so the documentation will not be considered submitted until the sending of the same is completed as provided for in the call.

93. What requirements must the electronic certificate necessary for the electronic signature and registration of the application by the RL meet?

The electronic certificate necessary to carry out the electronic signature and registration must meet two requirements:

a) Belong to a person accredited in the RUS as the legal representative (RL) of the applicant entity.

b) Correspond to any of the digital certificates admitted on the "@firma" platform, which can be consulted at the Ministry's electronic headquarters, in the "Digital certificate" section. The filing made using a digital certificate that meets the above requirements will be automatically registered through the electronic registry of the General State Administration, in accordance with the provisions of Article 16 of Law 39/2015, of 1 October.

94. On which platform is the status of the file consulted, and who can do it?

Applicant entities may consult the status of their administrative file at any time in Facilit@. The RL can check the status of your application(s) at any time.

95. I have checked my RUS username and I have verified that I have several addresses. To which of them will you send me the communications about this call?

In the application application, you will be asked to select the address you wish to use in this call, from those existing in your RUS username. The address that must appear in the RUS is the usual address (country and province).

You must have your data updated so that notifications reach you correctly. In the RUS there is an "Address Book" (with address, telephone and email details) where the address you want must appear, so that you can select it in the application application.

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96. I can't access the application with my RUS username because I don't remember the password and the associated email is no longer valid. What should I do? How can I modify my personal data in the RUS?

If you are unable to recover your password because the email is invalid (for example, because it is an email from an entity to which you are no longer linked), you will need to contact us via Computer Queries | State Research Agency (aei.gob.es)

For security to include a new email address in your RUS access account, the following information is required:

1.-Contact through Computer Consultations | State Research Agency (aei.gob.es), attaching the NIF scanned or photographed on both sides, and allowing the data to be seen clearly.

2.-Report the new email address you want to configure in the access from that moment on.

The Key you select must not exceed 14 characters and must not include the characters & $ #.

Note: It is recommended that the email address is a regular one where you have access. Sometimes email addresses of a research center are selected and if they change centers or work entities they will no longer have access to this email.

You must proceed in a similar way if you wish to modify any of your personal data in the RUS.

97. Can the IP access the application application?

No, the PI cannot access the computer application for grants. It is the RL who registers the application, validates it and sends it once it has been completed and, finally, signs and registers.

98. If the IP cannot access the application application, why does he/she have to be registered in the RUS (Unified Registry of Applicants) beforehand?

It is required that he/she is registered as a researcher in the RUS because his/her personal data that appear in this register will be entered in the application when the RL enters in the corresponding form the identification document number (NIF, NIE or PASSPORT) of the proposed PI.

99. Who does the contact person of the applicant entity refer to?

The contact details of the applicant entity are those of the person in charge of managing the application for aid and who will be aware of its processing.

100. What is the minimum content of the application?

The minimum content and documentation of the application is that indicated in article 13 of the call.

Applications must be submitted using the electronic application form, together with the documentation specified in the call as an integral part of the call.

Applications signed and registered within the deadline that include the content indicated in Article 13 of the call will be considered effectively submitted.

101. What documents must be attached to the application, forming an integral part of it?

The RL, in the application application, and before generating the final application, must provide in the "Add documents" section, the following **mandatory documents**, in the formats available on the website of the call.

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a) **Scientific-technical report** of the performance.

b) **Abbreviated curriculum vitae (CVA) of the proposed PI.**

They must also provide those that the application application marks as mandatory in the event of answering affirmatively to some questions (e.g., in the case of requiring the use of marine platforms, oceanographic vessels or other types of vessels; or if they are going to be developed in the area covered by the Antarctic Treaty).

102. Can the documents to be attached to the application be provided in the online application in any digital format?

No. All the document files that are attached must be in PDF format and must not exceed 4 Mb in size each.

If a converter to PDF format is not available, it can be obtained free of charge at the public domain addresses of the Internet: http://www.dopdf.com and/or http://es.openoffice.org/.

103. What characteristics should the scientific-technical report have?

They must meet the requirements set out in article 13.2.a) of the call.

The maximum length will be 12 pages, with the content described in Annex IV of the call. The application application will not accept reports with an extension greater than that mentioned. It is recommended to use the form available on the agency's website for its completion.

The scientific-technical report will be presented in English. It is recommended to complete the scientific-technical report in Times New Roman, Calibri or Arial font of a minimum size of 11 points; side margins of 2.5 cm; upper and lower margins of 1.5 cm; and simple minimum spacing.

The recommended template is available on the call website in the section "Call>Templates of documents common to all projects".

It is recommended to read carefully the instructions for completing the scientific-technical report, available at the same location.

104. Does the total number of pages of the scientific-technical report of the action include sections such as cover, index, bibliography, etc., or is it expandable according to the space occupied by these sections or sections?

The maximum length of the scientific-technical report of the action will be 12 pages, with the content described in Annex IV of this resolution. The application application will not accept reports with an extension greater than that mentioned. It is recommended to use the form available on the agency's website for its completion.

The application only allows the upload of a single PDF file of a maximum of 4 MB and a maximum of 12 pages. In short, the bibliographic references, cover, index, etc. must be included in those 12 pages.

105. What characteristics should the CVA of the proposed PI have?

They must meet the requirements set out in article 13.2.b) of the call.

Extension:

The maximum length will be 4 pages. The application application will not support CVAs longer than 4 pages.

It is recommended to complete the CVA in Times New Roman, Calibri or Arial font of a minimum size of 11 points; side margins of 2.5 cm; upper and lower margins of 1.5 cm; and simple minimum spacing.

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Language:

The AVC will be presented in English.

Format:

The CVA must be submitted in the standardised form available on the agency's website, or in the one that is automatically generated from the CVN "Normalised Curriculum Vitae" application available on the website of the Spanish Foundation for Science and Technology (FECYT), using the abbreviated CV generation option.

The standard form is available on the website of the call in the section "Call>Document templates common to all projects".

It is recommended that you carefully read the instructions for completing the CVA available at that same location.

Contents:

The CVA may include merits obtained at any time during the scientific career, as well as those situations that have affected the research activity (temporary disabilities, permits, licenses, etc.).

106. Do I have to include my bibliometric indicators in the CVA?

No, there is no section in the CVA model to include this information.

107. If I have not had time to fill in some sections of the scientific-technical report, will I be able to attach it corrected at a time after the deadline for submission of applications or in correction?

No. In order to guarantee competitive competition, the scientific-technical report document must meet all the requirements established in the call and, as it is considered an essential document to complete the application for aid, it may not be improved at a time after the end of the application period, nor will the inclusion of information that was not contained in the report provided in the application be accepted in the event that correction is requested. rectification or clarification of such documents.

However, when the CVA of the proposed PI and/or the scientific-technical report is not submitted in English as described in article 13.2 of the call, the entity will be required to rectify the lack by providing a translation into English and a statement of responsibility signed by the person who holds the legal representation of the applicant entity. in which it declares that it is a faithful translation of the content of the corresponding document submitted in application, in accordance with the provisions of the third paragraph of this section.

108. If I have not had time to fill in some sections of the CVA, will I be able to attach it corrected at a time after the deadline for submission of applications or in the correction period?

Inorder to guarantee competitive concurrence, the PIs' CVA document must meet all the requirements established in the call, and as it is considered an essential document to complete the application for aid, it may not be improved at a time after the end of the application period, nor will the inclusion of information that was not contained in the CVA provided in the application be accepted in the case of that correction, rectification or clarification of such documents be requested.

However, when the CVA of the proposed PI and/or the scientific-technical report is not submitted in English as described in article 13.2 of the call, the entity will be required to rectify the lack by providing a translation into English and a statement of responsibility signed by the person who holds the legal representation of the applicant entity. in which it declares that it

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is a faithful translation of the content of the corresponding document submitted in application, in accordance with the provisions of the third paragraph of this section.

109. If I do not present the CVA in the standard form, is it possible to correct this defect?

As it is a competitive call and the CVA is considered an integral part and minimum content of the application, formal defects may be corrected, but the initial content may not be modified. The CVA that does not meet any of the requirements would be corrected by fitting the same text into the model available on the website of the call.

110. Is there any identifying academic data relating to the proposed PIs that must be provided in the application form?

Yes, the ORCID code. The RL must include in the application form the ORCID (Open Researcher and Contributor ID) identification code of the proposed PIs.

111. What does the applicant entity commit to when signing the application RL?

In Article 12.7. of the call for applications includes the implications that the electronic signature and registration of the application entails by the RL.

A list of the **responsible declarations** to which the RL of the applicant entity is committed appears on the last page of the "Final Application", i.e. in the PDF document that the application generates when you click on the "Generate Definitive" functionality.

The signature and electronic registration of the application imply the commitment to maintain compliance with the requirements and circumstances contained in these declarations and to communicate possible alterations in the event that they occur.

112. Before generating the final application, is it possible to obtain the entire application document on paper?

Yes, simply use this functionality of the application application by clicking on the "Draft" option in the top menu of any application screen. A draft of your application document will be generated in PDF format and you can print or download it.

113. How do I finalize and register a final application?

Once the form has been filled in and after attaching the documents required by the call, you will be able to generate a Draft of the application.

When he/she verifies that everything is correct, the RL of the requesting entity must generate the final application.

Prior to the electronic signature and registration of the application, the applicant entity must have express authorisation, duly signed, from the proposed PI for the inclusion of its candidacy in the application. This authorisation will not be submitted with the application, and the applicant entity will be the depositary of the same, and it may be required to be presented at any time during the granting procedure.

Finally, the RL of the applicant entity, once all the documentation has been supervised, will complete the submission of the application by electronic signature and registration through the Application Signature and Registration application, with an advanced electronic signature system, for which the RL must have an updated electronic certificate that corresponds to one of the digital certificates admitted on the "@firma" platform. which can be consulted at the ministry's electronic headquarters, under "Digital Certificate".

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To finalise the application, the RL must expressly declare, and prior to the electronic signature and registration of the application, his/her consent or opposition so that the investigating body can verify or obtain from other bodies, administrations or information providers, by electronic means, the information on compliance with tax and Social Security obligations, in accordance with the provisions of article 22.4 of the Regulations implementing the General Law on Subsidies.

The RL of the applicant entity must keep all the documentation, for compliance with current legislation that requires the execution of the project presented.

You should not send the agency such paper documentation.

114. As RL I have generated the final application within the deadline, when will I know if it has arrived correctly at its destination?

The electronic signature and registration of the application by the RL is what finalizes the application submission process.

115. How do I unlock a final application?

It is the RL itself who can unlock it from the same Electronic Signature application, in order to correct the error before generating the final application again.

116. How can I check if the signing app will have problems with my computer's settings?

Once you access the Electronic Signature and Registration application , there is a function called "Perform signature test", which consists of a signature simulation to verify that the RL of the requesting entity can sign it both by the electronic certificate used and by the configuration of your computer.

If, after performing the test, any failure or error occurs, you can consult the User Manual for Signing and Registration offered by the application, and, if you continue to have difficulties, you can contact the user service center (Computer Consultations | State Research Agency (aei.gob.es)) to advise you on possible solutions to the problem.

117. How do I have proof that the application has been properly registered by means of an electronic signature?

The application will generate two receipts: the one for sending the application and the one for the validity of the electronic signature. You should save these documents to your computer, although the RL may download the proof of delivery document at any time after filing.

118. Once the deadline for submitting applications has closed, how can I check the status of my application?

Once the application has been received and the process of processing it has begun, the RL of the applicant entity will be able to consult the status of their administrative file at any time in the Virtual File Folder/Facilit@, located in Applications of Interest | State Research Agency on the agency's website.

The visibility of the application is not immediate, but, after the deadline for submission of applications, a process of uploading the applications submitted takes place in Facilit@.

Once this process has been completed, access to the files of the call will be enabled in Facilit@.

119. How can I access the Virtual File Folder Facilit@?

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The Virtual File Folder/Facilit@ is located on the Applications of interest page on the website of the State Investigation Agency.

The RL will be able to access it using the RUS username and password or through their digital certificate or electronic DNI.

120. In addition to checking the status of the application, what other actions are carried out through Facilit@ by the RL?

Throughout the application processing process, the notifications required by the investigating body will be made through Facilit@. Likewise, the provision of the documentation required or that is necessary in the different phases of processing the aid must be carried out through this Virtual File Folder.

The RLs who participate in these procedures are obliged to submit the relevant documents and communications through this channel and must always be validated and signed electronically by him/her in order to reach the agency's processing systems.

It is very important that you check that the contact details of the RL are up to date, especially the email.

NOTIFICATIONS

121. How are the successive acts of the procedure for processing the call notified?

The administrative acts derived from the processing of the call (i.e. request(s) for correction and hearing procedure, resolution(s) of excluded/withdrawn applications, notification of PIs excluded due to non-compliance with requirements, proposals for provisional and final resolutions, concession resolution and any others established by the call) must be notified by **publication on the website of the Research State Agency of Spain** (Article 4 of the call). Specifically, it will be on the website of the call, in the "Publications" section.

This means that **the date that must be taken into account for the calculation of the deadlines applicable to the actions that** proceed is the date of the publication of the act in question on the agency's website, not the date of receipt or opening of the individual informative communication sent to the RL through Facilit@.

ACRONYMS

- **AVC**: Abbreviated "Curriculum vitae".
- **CVN**: Standardized "Curriculum Vitae".
- **FECYT:** Spanish Foundation for Science and Technology, F.S.P.
- **FORD**: *Fields of Research and Development*.
- **R+D+i**: Research, development and innovation.
- **PI**: Principal Investigator.
- **MCIU:** Ministry of Science, Innovation and Universities.
- **NABS**: *Nomenclature for the Analysis and Comparison of Science Budgets and Programmes.*

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- **ORCID**: *Open Researcher and Contributor ID.*
- **PEICTI:** State Plan for Scientific, Technical and Innovation Research.
- **RL**: the Legal Representative of the applicant entity.
- **RUS:** Unified Registry of Applicants.
- **SECTI:** Spanish System of Science, Technology and Innovation.
- **SISEN:** Entity Administration System.

The information provided through this document is merely informative and will not have binding effects on the Administration, since its content does not replace the provisions of the corresponding applicable regulations.

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